



Know before you dig



Service

The excavator must find out before excavating whether wires or pipes are in the area to be excavated. Through the Kaivulupa.fi service you can order the utility location document of the area. We deliver the information of networks in our service electronically, free of charge and without delay.



Information in the service

The service contains location information of multiple networks.

The service does not cover all networks. Find out about other networks and wires.

We store the user and usage information in accordance with our Privacy Policy.

Service Provider



Keypro Oy



Purpose of the Service

Prevent damages to ducts and wires

Infrastructure damages are expensive. Pipe and cable breakages affect many people and businesses.

Protect the people

When hitting a wire, the excavator can damage himself or other people.



Cost of the service

The use of the service is free of charge for the excavator.

Ordinary cable marking by network owners are usually free of charge. Read the terms on the cable marking order page before ordering.



www.kaivulupa.fi



johtoselvitys@keypro.fi



0800 133 544 (weekdays 7-17)



Storage of usage data

We save the following user information:

- Username and password
- Email address
- Order time
- The service we deliver
- The area boundary for the inquiry
- Other information fed by the user



Before you dig

1. Order a fresh utility location document
2. Verify that the map covers correct location.
3. Determine the location of the wires also for the networks that are not included in the Service.
4. Order cable marking if needed
5. Read also instructions (in Finnish): [ohje1](#), [ohje2](#) and [ohje3](#).
6. Get the necessary permits and insurances

This page is a summary of the Terms of Use, which you find with the Privacy Policy on the link <https://www.kaivulupa.fi/terms/en>

By using the service, you agree to the terms of use.

Terms of use of Kaivulupa.fi cable lookup service

Kaivulupa.fi is a service that supplies excavators, drillers, miners, and planners with information on underground wires, cables, pipes and their protective structures. By delivering information, the Kaivulupa.fi service helps to prevent damage to the infrastructure in excavation works.

The service is intended for persons engaged in excavation, civil engineering or planning and who need information about underground wires in public areas in Finland. The service also transmits cable marking requests to wire owners.

By signing up or otherwise using the Kaivulupa.fi service ("**Service**"), you have signed an agreement with the Service Provider Keypro Oy ("**Service Provider**") to comply with these Terms of Use ("**Terms of Use**"). These Terms of Use define both the User's and Service Provider's rights and obligations when using the Service.

The Service Provider provides the Service to adult and sovereign persons. Use of the service may require the User to authenticate to the Service. If a User is a business user, he or she must be able to conclude contracts on behalf of the Company or the other legal entity. If you do not meet these conditions or accept these Terms of Use you may not use the Service.

1 Definitions

"**Wire information**" means information about Network owners and their underground Wires that the Network owner has transferred to the Service. The Wire information can also include information about other structures and protective areas.

"**Network owner**" is a company or consortium that has provided its Wire Information through the Service to the Users.

"**Cable lookup request**" is a request from the User to find out the Wire information for an excavation or planning area.

"**The Utility location document**" is an electronic document produced by the Service, which shows the Wire information (of the Network owners contained in the service) with maps and instructions to avoid the risk.

"**User**" is a natural person using the Service.

2 The Utility location document and instructions of the Network owners

The Service provider produces from each Cable lookup request a Utility location document which contains the underground wires and cables (such as electricity, telecom, water, sewer, district heating, gas tubes, ducts and cables and their protective infrastructure such as protective ducts; "**Wires**") with the maps and related instructions.

The User must check that the excavation area is correctly defined and that the map covers the entire area to be excavated. The Utility location document generated by the Service is valid for 14 days from the date of creation and must not be used in excavation works after this time.

In the Service each Network owner may specify instructions for the excavation works related to the network. These instructions appear in the Utility location document at the top of the particular map page(s) devoted to the Network.

3 Cable marking

A Network owner may require Cable marking to be organized before starting the excavation works. In the Cable marking an experienced cable marking contractor shows the locations of the wires in the terrain. During the cable marking the contractor may mark the locations of the wires in the terrain and provide detailed instructions and regulations that the User must follow. In his work the cable marking contractor may utilize the wire information generated by the Service.

The Network Owner may require a cable marking before starting excavation works. This is reflected in the Utility location document.

There are three types of Cable markings:

1. regular cable marking
2. quick cable marking, in which the delivery time is faster than with regular cable markings
3. emergency cable marking, which is carried out if there is imminent danger of life or property (such as heavy water leakage) or if the object can cause unreasonable harm or danger to the environment.

A Network owner can provide the User with the opportunity to order a cable marking on the excavation site through the Service. Each Network Owner can define on what conditions (such as delivery time) and prices cable markings are provided. If the conditions for a free regular cable marking are not met, the User agrees to pay the cable marking cost in accordance with the current Price List of the Network owner.

Please note that you must order cable marking for each Network separately. Please note that you may not be able to order cable markings for all networks in the area through the Service. In this case contact those networks directly.

The cable marking organizer bears the responsibility for the accuracy and correctness of the cable marking. You can see information about the cable marking organizer on the cable marking ordering page in the Service.

4 Responsibilities of the User

It is the duty of the User to acquire all the permits that may be required to operate in the excavation area. The Service does not grant such permissions.

When using the Service, the User must comply with the responsibilities related to the permits, the instructions of the Network owners, the limitations set forth in the Utility location document, the security regulations, and other responsibilities related to your work.

Before beginning the work, the User must familiarize herself / himself with the general instructions (in Finnish):

- [OHJEET TYÖSKENTELYSTÄ TELEKAAPELEIDEN LÄHEISYYDESSÄ](#)
- [MAANRAKENNUSTYÖT JA TELEOPERAATTOREIDEN TIETOLIKENNELAITTEET](#)
- [OHJEET TYÖSKENTELYSTÄ SÄHKÖKAAPELEIDEN LÄHEISYYDESSÄ \(TUKES\)](#)

The User must find out the locations of the wires for all the networks that are not included in the Service. The User is responsible for keeping all the Service-related passwords and passwords secret

from third parties. If the User finds a risk that a third party is using hers/his access privileges the User agrees to change the password to the Service without delay on the website of the Service or by calling the Service at +358 800 133 544.

The User must carefully read the Utility location document produced by the Service and follow the instructions described there. Due to the confidentiality of the Utility location document, the User must keep the Utility location document carefully so that it does not end up in the hands of third parties and destroy it in a reliable way after the User no longer needs it.

5 Limitation of Liability

The Service Provider endeavors to ensure the accuracy of the information it transfers in the Service, but is not as the intermediary responsible for the accuracy or correctness of the location information, contact information or other Wire information. Each Network owner in the Service is responsible for the correctness of the information it has provided to the Service. The Utility location document generated by the Service is valid for 14 days from the date of creation and must not be used for excavation works after this time.

The Service Provider is not responsible for any indirect costs arising from the Service's failure. The Cable marking Organizer bears the responsibility of its own share.

The service may not include all underground infrastructures in the area or their owners. For example, information on telematics and traffic control cables as well as information on official networks are in many cases inadequate. In private real estate areas, the information about the wires is usually available from the property holder and the service does not contain them.

While the Service Provider targets to provide the Service without interruption, the Service may be interrupted due to maintenance, installation work, technical problems, and material updates. The Service Provider is not responsible for any interruption to the service.

The Service Provider is not liable for damages resulting from violation of these Terms of use.

6 Information processed and stored by the Service provider

The Service Provider stores and processes information about the Users of the Service as written in the Privacy Policy (Appendix 1).

7 Changes to Terms of use

The current terms of use are available at Kaivulupa.fi site. When new Terms of use enter into force, we will ask you, when you use the service, to accept the new, revised Terms of Use. If you do not agree to the new Terms of Use, you may terminate the use of the Service.

8 Terminating a User Account

The Service Provider may terminate the User's account without giving any specific reason. In particular, this may be because of a request from an authority or if the Service Provider detects that the User has violated these Terms of Use or if the User is suspected of using the Information in violation of the law or regulations or if the User uses the Service to cause unreasonable harm to the Service Provider, other users of the Service or third parties.

If the User has not signed in to the Service during the last 2 years, the Service Provider may terminate the user account without prior notice. If the User wishes to regain access to the Service, the User may then re-register herself / himself in the Service.

9 Application of law and settlement of disputes

These Terms of Use are governed by Finnish law. Disputes arising from this agreement will be settled in the Vantaa District Court if mandatory legislation does not require another jurisdiction.

10 Dominance of different language translations of the Terms of use

The service provider targets to have the same content in the different language versions of these Terms of use. However, if there is a difference in the content of the Finnish and other language versions of the Terms of Use, the text of the Finnish Terms of use are dominant.

Contact information

You can access the Service at www.kaivulupa.fi or order it by phone at +358 800 133 544 or by email to johtoselvitys@keypro.fi.

Keypro Oy
Horsmakuja 8 A 3
01300 VANTAA

Appendix 1: Privacy policy (in Finnish only)

1a Rekisterinpitäjä	<p>Nimi Keypro Oy</p> <p>Osoite Horsmakuja 8A3, 01300 Vantaa</p>
2 Yhteyshenkilö rekisteriä koskevissa asioissa	<p>Nimi Kirmo Uusitalo</p> <p>Osoite Horsmakuja 8A3, 01300 Vantaa</p> <p>Muut yhteystiedot (esim. puhelin virka-aikana, sähköpostiosoite) 0500-439125, kirmo.uusitalo@keypro.fi</p>
3 Rekisterin nimi	Kaivulupa.fi -palvelun käyttäjärekisteri
4 Henkilötietojen käsittelyn tarkoitus	<p>Kaivulupa.fi -verkkopalvelun kautta kaivajat voivat saada tietoa kaivualueella maanalla olevista johdoista. Palvelun tarkoitus on estää vauriot putkille ja johdoille sekä suojella ihmisiä. Palvelun sisältämät tiedot ovat luottamuksellisia ja palveluntarjoajan tulee tietä kuka palvelua käyttää ja miten (oikeutettu etu). Rekisterin tarkoituksena on tallentaa tieto Keypro Oy:n kaivulupa.fi -internet-palvelun käyttäjistä ja heidän tilaamista palveluista.</p>
5 Rekisterin tietosisältö	<p>Rekisteröidyn nimi, käyttäjätunnus, salasana (kryptattuna), yhteystiedot (puhelin, sähköpostiosoite), henkilötunnus, sekä yrityksen yhteystiedot ja y-tunnus. Tilatut palvelut ja niiden ajankohta.</p> <p>Palveluntarjoaja säilyttää Johtoselvityspyynnön tiedot viiden vuoden ajan niiden luonnista.</p>
6 Säännönmukaiset tietolähteet	Palvelun käyttäjien itse syöttämät tiedot. Käyttäjät voivat lisätä ja päivittää tietojensa itse.
7 Tietojen säännönmukaiset luovutukset	<p>Kaivulupa.fi -johtoselvityspyyntöjen tiedot ovat Kaivulupa.fi -palvelun johdonomistajien ja näyttöurakoitsijoiden käytettävissä.</p> <p>Palveluntarjoaja voi luovuttaa tietoja Johtoselvityspyynnöstä Johdonomistajille, näyttö- ja johtoselvitysurakoitsijoille, viranomaisille ja vakuutusyhtiöille.</p> <p>Palveluntarjoajalla on oikeus luovuttaa Käyttäjän ilmoittamat tiedot näyttöön liittyville Johdonomistajille ja Näyttöurakoitsijoille maastonäytön sopimista ja laskutusta varten.</p>
8 Tietojen siirto EU:n tai ETA:n ulkopuolelle	Ei

9 Rekisterin suojausten periaatteet	A Manuaalinen aineisto Ei manuaalista aineistoa. B ATK:lla käsiteltävät tiedot Rekisteri on tietokannassa, joka on suojattu salasanoin ja käyttäjätunnuksin, johon pääsy on vain salassapitosopimuksen allekirjoittaneella Keypro Oy:n henkilöstöllä.
10 Tarkastusoikeus	Käyttäjällä on mahdollisuus tarkistaa itseään koskevat tallennetut tiedot palvelun Oma Sivu -linkkien kautta.
11 Oikeus vaatia tiedon korjaamista	Käyttäjä voi päivittää omia tietojaan palvelun Oma sivun > Profiili kautta. Käyttäjä voi vaatia johtoselvityspyyntöihin liittyvän tiedon korjaamista ilmoittamalla tästä kirjallisesti Rekisterinpitäjälle. Palveluntarjoaja voi kieltäytyä EU:n yleisen tietosuojasetuksen Artiklan 17 mukaisesta oikeudesta Johtoselvityspyynnön tietojen poistamiseen ennen niiden säännönmukaista poistamisen määräaikaa, jos näiden poistaminen rikkoo Johdonomistajien tai Palveluntarjoajan oikeutettua etua.
12 Muut henkilötietojen käsittelyyn liittyvät oikeudet	Rekisteröity voi vaatia Artiklan 18 mukaista käsittelyn rajoittamista ilmoittamalla tästä kirjallisesti Rekisterinpitäjälle.